Appendix B: Record Request Form

Date of Request:
Member Name:
Lot Location: Block # Lot #
As owner of the above lot in Meadowcreek, and being a member of the Meadowcreek Community Association, I do hereby request access to the following document(s). (Please be as specific as possible to help us locate the specific document(s) requested.)
The reason for requesting this document is:
When are convenient times for you to have access to the requested document?
What documents, if any, are you requesting to be allowed to copy?
I certify that the document(s) will not be used for personal or monetary gain or to violate the privacy of any community member, past, present or future. *Signature of Requestor:* *Date Signed*